

**BELLEVUE HOUSE APARTMENTS**  
2312 Ohio Ave. #137 Cincinnati, OH 45219  
513-241-4681

**ADVANCE DEPOSIT – RENTAL APPLICATION SUPPLEMENT**

This Advance Deposit Form is for the purpose of reserving an apartment. The applicant hereby pays a **\$250 partial security deposit** plus a non-refundable application fee prior to apartment availability.

Applicant \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Phone \_\_\_\_\_

Co-applicant \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Phone \_\_\_\_\_

The price range of the apartment is \$ \_\_\_\_\_ to \$ \_\_\_\_\_

Applicant Preference: Floor Plan - Student (A) / Graduate (B) Floor Level – (1, 2, 3, 4)

Month Needed \_\_\_\_\_

Other specifications: \_\_\_\_\_

1. This rental application supplement accompanies the regular application. A deposit of \$ **250** and an application fee of \$ **25** are required. The application will be processed when all applications for the apartment have been received (usually within three business days).
2. If the **applicant wishes to cancel he has 30 days from the date of deposit to do so.** Full deposit will be returned less the \$25.00 application fee as specified in the application. Applicants **canceled after 30 days of deposit will forfeit deposit.** Applicant may accept or reject any apartment that we have available. When we have written notice on an apartment becoming available, we will immediately notify applicants and give them available choices. Apartments are rented on a “first-come” basis. **Once the apartment has been agreed upon, the lease must be signed and the full deposit paid. The security deposit is equal to 1 months rent.** This usually happens about thirty days prior to occupancy.
3. Rent becomes due and payable upon move in or at lease signing.
4. The owner reserves the right to refund Security Deposit if no satisfactory apartment can be found for applicant.

Date: \_\_\_\_\_

Deposit: \_\_\_\_\_

Applicant \_\_\_\_\_ Signature \_\_\_\_\_  
Co-Applicant \_\_\_\_\_ Signature \_\_\_\_\_

**Received By:** \_\_\_\_\_